

# SUBMITTABLE REGISTRATION AND LOGIN GUIDE

## 1. Create your Submittable Account

**BIPOC Arts Network & Fund**

Sign Up

Sign In

**Welcome!**  
Create your free Submittable account to get started.

Email

@gmail.com

Confirm email

Password

Confirm password

First name

Last name

Sign Up

By signing up you agree to our [Terms of Service](#) and [Privacy Policy](#).

## 2. Verify your email address

Please confirm your email address Inbox x

Submittable Notifications <notifications@email.submittable.com>

7:53 PM (0 minutes ago)

☆ ↶ ⋮

to me

Submittable

Thanks for signing up for Submittable. We're glad you're here! Please confirm your email address by clicking the link below.

COPY & PASTE EMAIL

Copyable Link: <https://houstonbanf.submittable.com/account/validateemail?code=8f422ef8-3061-4ec9-b239-8f4e80cd454d>

Thanks,  
The Submittable Team

Please do not reply to this email.

Sent by [Submittable](#)  
111 Higgins Ave #300, Missoula, MT 59802

[Help Center](#) | [Terms and Conditions](#) | [Contact Us](#)

**BIPOC Arts Network & Fund**

Your Email Checks Out

Thanks for confirming your email address!

Powered by Submittable

### 3. Return to application and check your Eligibility

**BIPOC  
Arts  
Network  
& Fund**

f

twitter

in

Follow

**2023 BIPOC Arts Network and Fund Artist Awards**  
Ends on February 17, 2023

For additional details, background information and FAQs, please visit [HoustonBANF.org](https://HoustonBANF.org)

Download official guidelines in [English](#) or in [Spanish](#).

### BANF 2023 Artist Awards

The BIPOC Arts Network and Fund is a regional partner for the Ford Foundation's America's Cultural Treasures (ACT). Over its five years, BANF aims to resource better and nourish the arts sector that celebrates and serves the Black, Latinx, Asian, Indigenous, and other communities of color in the Greater Houston Region.

The BANF Artist Award invests in artists who have demonstrated consistent and ongoing creative engagement and interaction that has benefitted Greater Houston's communities of color through arts and creative service. We believe that by investing in these artists, the greater Houston community will also benefit.

Before beginning the application process, please make sure you are an artists who / Antes de comenzar el proceso de aplicación, por favor asegúrese de ser un artista que cumpla con lo siguiente:

- Applicant both serves and has an operating address in the 9-County Region of Greater Houston for the past 24 months. / El aspirante ha tenido una dirección operativa en alguno de los 9 condados del área metropolitana de Houston durante los últimos 24 meses.
- Is 21-years-old as of January 1, 2023. / Tiene al menos 21 años de edad.

**Applicant's County of Residence / Condado de residencia del artista \***

Select...

Must be located in and serve the 9-County Region of Greater Houston. Use the [County Identifier](#) to identify your county. / Es necesario que esté localizado y operativo en alguno de los 9 condados del área metropolitana de Houston. Por favor use el [County Identifier](#) para identificar su condado.

**I have lived and worked primarily in the Greater Houston Area for: / Yo he vivido y trabajado principalmente en el área metropolitana de Houston durante: \***

☐ Less than 2 years / Menos de 2 años

☐ 2 years or more / 2 años o más

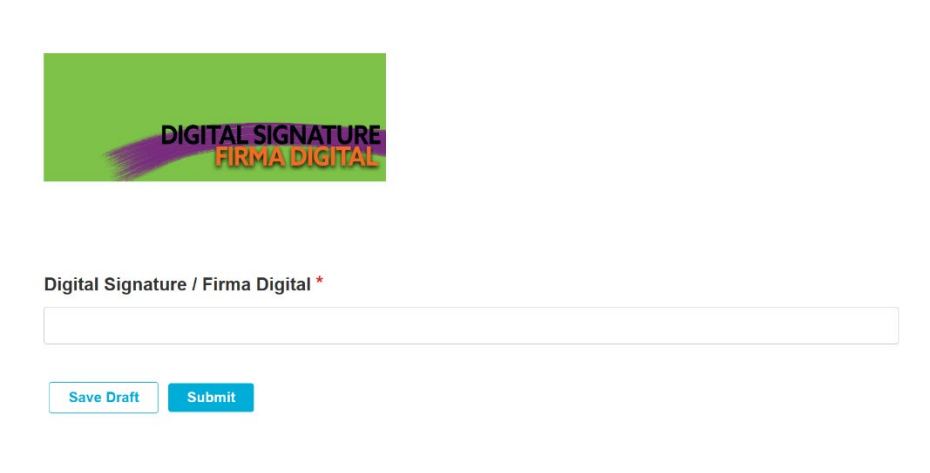
☐ I am at least 21 years old as of January 1, 2023. / Tengo más de 21 años de edad al 1ro de Enero del 2023.

If you have questions about your eligibility, please submit them in writing to [info@houstonbanf.org](mailto:info@houstonbanf.org) no later than Monday, January 23, 2023, at 5 p.m. CST to have them answered before the submission deadline. / Si tiene alguna pregunta sobre su elegibilidad, por favor envíelas por escrito a [info@houstonbanf.org](mailto:info@houstonbanf.org) antes del Lunes 23 de Enero del 2023 a las 5 PM CST para obtener respuestas antes de la fecha límite de aplicación.

Next

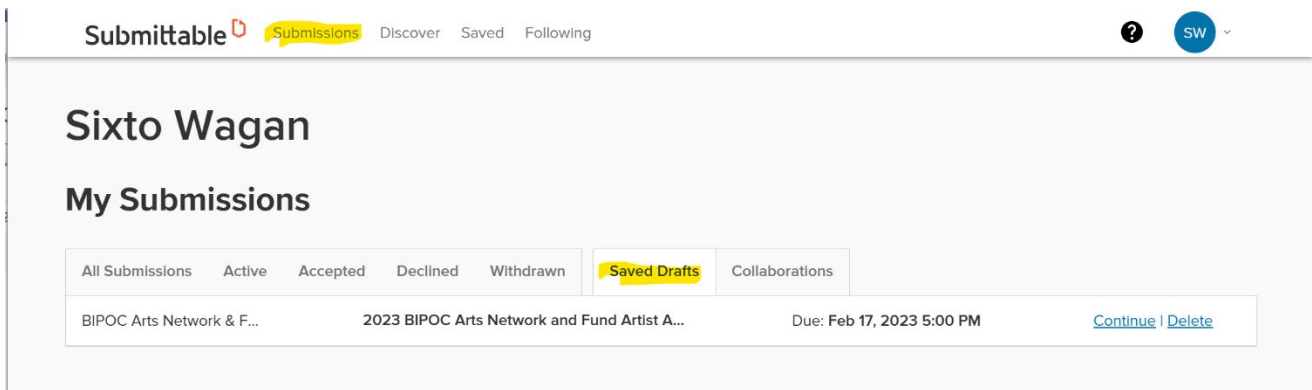
If you're eligible, you will go to the main application form.

5. Scroll to the bottom of the application and hit [Save your Draft.]



The screenshot shows a digital signature section. At the top is a green rectangular box with the text "DIGITAL SIGNATURE FIRMA DIGITAL" in white and orange. Below this is a text input field with the placeholder "Digital Signature / Firma Digital \*". At the bottom of the section are two buttons: "Save Draft" and "Submit".

6. Find your draft in progress under SAVED DRAFTS



The screenshot shows the Submittable user interface. The top navigation bar includes the Submittable logo, a "Submissions" tab (highlighted in yellow), and links for "Discover", "Saved", and "Following". On the right, there is a help icon and a user profile icon labeled "SW". The main heading is "Sixto Wagan" followed by "My Submissions". Below this is a filter bar with tabs: "All Submissions", "Active", "Accepted", "Declined", "Withdrawn", "Saved Drafts" (highlighted in yellow), and "Collaborations". A table below the filter bar lists submissions. The first row shows "BIPOC Arts Network & F...", "2023 BIPOC Arts Network and Fund Artist A...", and "Due: Feb 17, 2023 5:00 PM". At the end of the row are links for "Continue" and "Delete".

Continue your work!!